



National Black Police Association, Inc.
3100 Main Street #256
Dallas, Texas 75226
(855) 879-6272 (Call or Fax the NBPA Toll Free)

To: Chapters, Members
From: National Office
Subject: Conference Bid Process

The selection of a meeting site is a critical factor in the success or failure of a meeting. The needs and objectives of the meeting must first be identified and matched to those cities that can appropriately handle them. Towards that end, if a National Black Police Association Chapter would like to submit a bid to be considered as a potential site for future conference, you must be able to provide the following:

- Transportation (airport pick-ups)
- Officers assigned to conference
- Church located in the African American community
- March route in or through the African American community
- Community involved in conference workshops
- Basketball game in the community
- 100 officers from the host city attend conference
- \$25,000.00 financial assistance raised towards conference
- Establish local steering committee
- Identify local entertainment for conference events
- Identify local support for conference events
- Assistance with program journal development
- Liaison with Convention and Visitors Bureau

Note:

- Conference Schedule/Specifications (See Attachment)**
- Two – three years in advance (site selection)**
- Rotation – East to West (if possible)**
- Must have local chapter or steering committee**

**NATIONAL BLACK POLICE ASSOCIATION
ANNUAL NATIONAL EDUCATION & TRAINING CONFERENCE**

August

CONFERENCE SCHEDULE

MONDAY, August 200

- 9:00am – 5:00pm **Command Center**
- 9:00am – 5:00pm **Registration/ Exhibits set-up**
- 5:00pm – 7:00pm **NBPA Board of Director Mtg.**
- Hospitality Suite (All Week)**

TUESDAY, August 200

6:00am – 7:00am **Aerobics**
9:00am – 5:00pm **Command Center**
9:00am – 5:00pm **Registration**
9:00am – 5:00pm **Exhibitions**
9:00am – 10:30am **NBPA Prayer Breakfast**
11:30am – 1:00pm **National Black Police Association
Opening Session**

1:00pm – 2:30 **Lunch (Open)**

2:30pm – 5:30pm **Workshops (4)**

7:00pm – 9:30pm **Host City Reception**

Hospitality Suite

WEDNESDAY, August 200

6:00am – 7:00am **Aerobics**
9:00am – 5:00pm **Command Center**
9:00am – 5:00pm **Registration**
9:00am – 5:00pm **Exhibitions**

9:00am – 12:00pm **Workshops (4)**

12:00 pm – 2:00pm **LUNCH (OPEN)**

2:00pm – 5:00pm **Workshops (4)**

6:30pm **Basketball Game**

9:30pm – **NBPA Scholarship Disco**

Hospitality Suite

THURSDAY, August 200

6:00am – 7:00am **Aerobics**
9:00am – 5:00pm **Command Center**
9:00am – 5:00pm **Exhibitions**
8:00am – 11:00am **Workshops (4)**

11:00am – 1:00pm **National Black Police Association
Regional Awards Luncheon
Keynote Speaker –**

1:30pm – 4:30pm **Workshops (4)**

4:30pm – **Depart for staging Area (MARCH)**

7:00pm - **Memorial Services –**

Hospitality Suite

FRIDAY, August 200

6:00am – 7:00am **Aerobics**
9:00am – 5:00pm **Command Center**
9:00am – 5:00pm **Exhibitions (Breakdown)**

9:00am – 12:00pm **Workshops (3)**

P/P Workshop Certificate

12:00pm – 2:00pm Lunch (**Open**)

2:00pm - 3:30pm (**6**) **Regional Meetings**

Northeast **Region**
Eastern **Region**
Southern **Region**
Midwest **Region**
Western **Region** **NBPA**
Support Auxiliary

4:00pm – 6:00pm **General Session**

7:30pm – 8:30pm **Century Club Reception**

SATURDAY, August 200

6:00am – 7:00am **Aerobics**

9:00am – 5:00pm **Command Center**

9:30am – **Open Day**

7:00pm – until **NATIONAL BLACK POLICE ASSOCIATION
AWARDS BANQUET AND DANCE**

Hospitality Suite

SUNDAY, August 200

Check-out

ADDITIONAL INFORMATION FOR CONFERENCE

Workshops - 75 persons theater seating (24 –26 Workshops)
Host City Reception – 400 persons (May Be off-Site)
Prayer Breakfast – 250 persons (head table for 10)
Opening Session –400 persons theater seating (head table for 10)
Regional Awards Luncheon –300 persons (head table for 10)
NBPA Awards Banquet/Dance 350 persons (head table for 10)
Scholarship Disco – 400 people (dance floor)
Regional Meeting – 50 persons theater seating
Century Club Reception – 100 persons
General Session –400 persons theater seating (head table for 10)
Exhibits – 10 -15 table tops (Tuesday thru Friday)
NBPA Office – Sunday – Saturday
Command Center Sunday – Sunday